

# Special Education Discipline

## Special Education Discipline Reporting Table 9A and Safe Schools

# Special Education Discipline

## Reporting Rules for 9A

Same as ALL other Special Education Collections

DOR/CS/Foster

Include students receiving services at other locations  
(if disciplined)

# Special Education Discipline

## Discipline Table 9A

IU	Special Education Reporting LEA AUN	PAsecureID	Last Name	First Name	Middle Name or Initial	Birth Date	Gender	Ethnic Background	LEP	Grade	Disability Category	Primary Placement Type

Reference the Resource Guide for Rules/Column Checks

<https://penndata.hbg.psu.edu/> - Data Management/SY



# Special Education Discipline

## Discipline Table 9A

1. Unilateral Removal to an interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury	3. Out-of-School Suspensions or Expulsions		4. In-School Suspensions		5. Disciplinary Removals			
A. Yes/No (Y/N)	B. Number of Removals for Drugs	C. Number of Removals for Weapons	D. Number of Removals for Serious Bodily Injury	Yes/No (Y/N)	A. Totaling 10 Days or Less Yes/No (Y/N)	B. Totaling > 10 Days Yes/No (Y/N)	C. Totaling 10 Days or Less Yes/No (Y/N)	D. Totaling > 10 Days Yes/No (Y/N)	A. Total Disciplinary Removals	B. Totaling 1 Day Yes/No (Y/N)	C. Totaling 2-10 Days Yes/No (Y/N)	D. Totaling > 10 Days Yes/No (Y/N)

Reference the Resource Guide for Rules/Column Checks

<https://penndata.hbg.psu.edu/> - Data Management/SY

# Special Education Discipline

## Unilateral Removal to an Interim Alternative Educational Setting by School Personnel and the Reason for Removal

1A (Y/N) B, C and D – Number of Removals (Drugs/Weapons/Serious Bodily Injury)

- Unilateral removal by school personnel – Instances in which school personnel (not the IEP team) order the removal of children with disabilities (IDEA) from their current educational placement to an appropriate interim alternative educational setting for not more than 45 school days. **Unilateral removals do not include decisions by the IEP team to change a student's placement.**
- Exclude students who were moved from their current educational placement as a result of a decision by the IEP team to change a student's placement. For example, if following a discipline offense, the IEP team meets and determines that the child's current placement is not the least restrictive environment for that child, and therefore makes a permanent change in the child's IEP placement, do **not** report the as a Unilateral Removal.
- **Not to be Reported only as R1 in Safe Schools**
- **Report as S8**



# Special Education Discipline

2A (Y/N) - Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury

Removal based on a hearing officer's determination – Instances in which an impartial hearing officer orders the removal of children with disabilities (IDEA) from their current educational placement to an appropriate alternative educational setting for not more than 45 school days based on the hearing officer's determination that maintaining the child's current placement is substantially likely to result in injury to the child or others

**Report only Hearing Officers employed by Office for Dispute Resolution (ODR).**

# Special Education Discipline

Out-of-School Suspensions/Expulsions – 3A and 3B  
In-School Suspensions 4C and 4D

3A/4C - Cumulative Days Totaling 10 Days or Less

3B/4D - Cumulative Days Totaling Greater than 10 Days

Students who were removed by school personnel for drugs, weapons, or serious bodily injury and were not sent to an interim alternative educational setting should be reported as having been suspended.

Include students who are suspended pending an IEP team meeting in which the students' IEP placements are changed.

In instances in which the IEP team meets to determine the appropriate setting where the student will receive educational services following an expulsion, out-of-school suspension or in-school suspension, the removal must be included in this file.

# Special Education Discipline

## Disciplinary Removals

5A – Total Number of REMOVALS

5B (1 day), 5C (2-10 days) and 5D (GT 10 days) – Total Number of DAYS (Y/N)

### How are counts reported by removal length?

The removal length is the **cumulative** length of removals during the school year.

- A child with less than 0.5 cumulative days should **not** be reported.
- A child with greater than or equal to 0.5 and less than 1.5 cumulative days should be counted in **5B**
- A child with greater than or equal to 1.5 and less than or equal to 10.0 cumulative days should be counted in **5C**
- A child with greater than 10.0 cumulative days should be counted in **5D**



# Special Education Discipline

## Primary Placement Type (Y/N)

Field in Safe Schools and Table 9A

A student placed in a residential facility or group home by a non-educational agency (e.g., court systems; departments of corrections; departments of children, youth, and families; department of social services; etc.)

# Special Education Discipline

## Special Education Discipline Reporting Safe Schools

# Special Education Discipline

## Overall Goal

**Use Safe Schools data and no longer collect Table 9A**

# Special Education Discipline

## Special Education Discipline Reporting Table 9A History

SY	Removals
1920	70,639
2021	18,789
2122	80,627
2223	94,901

# Special Education Discipline

## Table 9A vs Safe Schools Comparison

Each LEA was sent a report (via IU Data Managers) comparing Table 9A numbers vs data reported in Safe Schools

Review the data. Find out why there are discrepancies.

Data for 22-23 SY cannot be changed.

# Special Education Discipline

## Safe Schools vs Table 9A (2022-23 SY)

Students		1A		1B		1C		1D		2	
9A	SS	9A	SS	9A	SS	9A	SS	9A	SS	9A	SS
40902	37956	330	152	482	15	104	16	169	1	6	7

3A		3B		4C		4D	
9A	SS	9A	SS	9A	SS	9A	SS
28759	26801	2034	2005	17601	15485	375	285

5A		5B		5C		5D	
9A	SS	9A	SS	9A	SS	9A	SS
94910	81531	11567	10258	25969	24529	3360	3169

# Special Education Discipline

## Comparing Table 9A to Safe School Data Common Issues

“Reportable” vs “Non-Reportable offenses” being reported in SS

(Report ALL incidents, including codes A and C)

Vendors not pulling data correctly for SS uploads

Students not marked as Student with IEP on Incident Offender Template

Communication between special education office and the building principals

Not enough information to report “out-placed” students disciplined by Non-PIMS reporting agencies

Discipline for non-resident students not reported by LEA imposing discipline

# Special Education Discipline

## Comparing Table 9A to Safe School Data More Common Issues

Students receive initial OSS for 5-10 days then expulsion after hearing  
**(For both SS and 9A report the most severe discipline only)**

LEAs only reporting incidents on 9A in which student was not receiving services  
**(ALL incidents (Removals, ISS, OSS, Expulsions should be reported regardless of whether services were being received)**

Difference between R1 (Alternative Education) and Column 1 on Table 9A



# Special Education Discipline

## Who Reports in Safe Schools?

SD/CS/IU/CTC submit to Safe Schools

An incident is to be reported by the entity that imposes the discipline. For example, if a reportable incident occurs in the confines of a class offered by an IU, the IU should report the incident if the IU disciplines the student. If the student is referred to the district of residence or charter school (sending LEA) for discipline, the district of residence or charter should report the incident.

Other Discipline Reported by District of Residence or Charter School

**Discipline Imposed by Non-PIMS reporting entities**

# Special Education Discipline

## **Who Reports in Safe Schools?**

SD/CS/IU/CTC submit to Safe Schools

**LEAs reporting the discipline for students from other LEAs**

**You MUST contact the sending LEA and inform them their special education student has been disciplined and you have reported the incident in Safe Schools**

# Special Education Discipline

## Who Reports in Safe Schools?

### Special education students disciplined by NON-PIMS reporting entities

Sending LEA must report the incident in Safe Schools.

Safe School Non-PIMS LEA Data Sheet

(Includes all required fields for all SS Templates)

<https://www.education.pa.gov/DataAndReporting/PIMS/ReportingTools/Pages/default.aspx> (PIMS - Excel Reporting Tools)

# Special Education Discipline

## Safe Schools Reporting

**ALL** discipline incidents resulting in disciplinary action codes S3 - S9 must be submitted in the discipline domain PIMS submission. (Not just in aggregate)

**NOTE:** All incidents involving infractions coded 1-54 are to be reported, regardless of the level of discipline administered. Academic/Student and Code of Conduct infractions (Infraction Codes A and C) are to be reported if they result in disciplinary action codes S3 through S9.

# Special Education Discipline

## Safe Schools Reporting - Fields used for Table 9A

### **Incident Offender Template**

Field 5: Offender Type – 2 (Student with an IEP) – at the time of incident

Field 16: Primary Disability

Field 21: Sending District or Charter School - If student is a foster student, use the AUN of the FOSTER District

Field 22: Primary Placement Type

### **Incident Victim Template**

Field 9: Injury Severity Code

### **Incident Offender Infraction Template**

Field 4: Infraction Code

### **Incident Offender Disciplinary Action Template**

Field 4: Disciplinary Action Code

Field 8: Original Disciplinary Action Duration

# Special Education Discipline

## Special Education Discipline Scenarios

# Special Education Discipline

## Special Education Discipline Scenario 1

A special education student is receiving services from their District of Residence/Charter School. The student causes serious bodily injury to another student. The DOR/CS imposes Out of School Suspension for 5 Days. The student had no other discipline during the school year.

# Special Education Discipline

## Special Education Discipline Scenario 1

A special education student is receiving services from their District of Residence/Charter School. The student causes serious bodily injury to another student. The DOR/CS imposes Out of School Suspension for 5 Days. The student had no other discipline during the school year.

**Table 9A and Safe Schools Data should be submitted by DOR/CS**

### Table 9A

1A – N, 1B/C/D – 0, 2A – N, Column 3A - Y, 3B – N, 4C/D – N , 5A – 1, 5B – N, 5C – Y, 5D – N,  
Primary Placement Type - N

### Incident Offender Template

Field 5: Offender Type – 2 (Student with an IEP)

Field 16: Student's Primary Disability

Field 21: Sending SD/CS - DOR/CS AUN

Field 22: Primary Placement Type (N)

### Incident Victim Template

Field 9: Injury Severity Code – 4 (Serious bodily injury)

### Incident Offender Infraction Template

Field 4: Infraction Code - 2

### Incident Offender Disciplinary Action Template

Field 4: Disciplinary Action Code – S4

Field 8: Original Disciplinary Action Duration - 5



# Special Education Discipline

## Special Education Discipline Scenario 2

A special education student is court-placed in a group home and receiving services from the IU at an IU building. The IU imposed 1 day In School Suspension for violating the Student Code of Conduct. The IU notified the student's DOR of the discipline.

# Special Education Discipline

## Special Education Discipline Scenario 2

A special education student is court-placed in a group home and receiving services from the IU at an IU building. The IU imposed 1 day In School Suspension for violating the Student Code of Conduct. The IU notified the student's DOR of the discipline.

**Table 9A reported by DOR. Safe Schools Data reported by IU.**

### Table 9A

1A – N, 1B/C/D – 0, 2A – N, Column 3A/B - N, 4C – Y, 4D – N , 5A – 1, 5B – Y, 5C – N, 5D – N,  
Primary Placement Type - Y

### Incident Offender Template

Field 5: Offender Type – 2 (Student with an IEP)

Field 16: Student's Primary Disability

Field 21: Sending SD/CS – DOR AUN

Field 22: Primary Placement Type (Y)

### Incident Victim Template

Field 9: Injury Severity Code – NA

### Incident Offender Infraction Template

Field 4: Infraction Code - C

### Incident Offender Disciplinary Action Template

Field 4: Disciplinary Action Code – S3

Field 8: Original Disciplinary Action Duration - 1

# Special Education Discipline

## Special Education Discipline Scenario 3

A special education student is receiving services from a Licensed Private Academic facility at an LPA building. The LPA imposed discipline for the student on three separate occasions. In each case the student was using vaping materials. The student was given ISS for 1 day, ISS for 3.5 days and OSS for 6 days. The LPA informed the DOS/CS of the imposed discipline.

# Special Education Discipline

## Special Education Discipline Scenario 3

A special education student is receiving services from a Licensed Private Academic facility at an LPA building. The LPA imposed discipline for the student on three separate occasions. In each case the student was using vaping materials. The student was given ISS for 1 day, ISS for 3.5 days and OSS for 6 days. The LPA informed the DOS/CS of the imposed discipline.

**Table 9A and Safe Schools Data (3 separate incidents) should be submitted by DOR/CS**

### Table 9A

1A – N, 1B/C/D – 0, 2A – N, Column 3A – Y, 3B - N, 4C – Y, 4D – N , 5A – 3, 5B – N, 5C – N, 5D – Y, Primary Placement Type - N

### Incident Offender Template

Field 5: Offender Type – 2 (Student with an IEP)

Field 16: Student's Primary Disability

Field 21: Sending SD/CS – DOR/CS AUN

Field 22: Primary Placement Type (N)

### Incident Victim Template

Field 9: Injury Severity Code – NA

### Incident Offender Infraction Template

Field 4: Infraction Code - 53

### Incident Offender Disciplinary Action Template

Field 4: Disciplinary Action Code – S3, S3, S4

Field 8: Original Disciplinary Action Duration – 1, 3.5, 6

# Special Education Discipline

## Comparing Table 9A to Safe School Data

### PIMS V2 Reports Safe Schools/Discipline Folder

Data Pulled Directly from Safe Schools Submissions

**Table 9A** (contains the same data/columns as PennData Table 9A)

**Table 9A – Special education students discipline reported by other LEAs**  
(lists all discipline submitted for your LEA's students by another LEA)

In which system(s) is your discipline data stored. Which system is used for reporting for Safe Schools? For 9A?

# ▶ Discipline Special Education Collections

## Timelines

**Spot Checker** – Open in May for Discipline Table (9A)

**C6 PIMS Submission Window** – Open Now and Closes 7/31

**Table 9A** – Open in May and **closes Mid August**

Submitted via IU Data Manager to Penn State Data Center

If you need to wait, then wait to compare

# Contacts

## Contact Information

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